

INSTRUCTIONS

Complete this application in its entirety if you are a person or company based in Kansas operating a **qualified motor vehicle**. A qualified motor vehicle is a motor vehicle used, designed or maintained for transportation of persons or property and:

1. Having two axles and a gross vehicle weight or registered gross vehicle weight exceeding 26,000 pounds;
2. Having three or more axles regardless of weight; or,
3. Is used in combination when the weight of such combination exceeds 26,000 pounds gross vehicle weight.

Qualified motor vehicle does not include recreational vehicles, (unless such vehicle(s) is being used as a business endeavor.)

There is a \$10.00 fee for the first qualified motor vehicle. Additional vehicles will be registered for \$1.00 each.

After completing the registration process, you will automatically receive a master license and decals for each vehicle. The appropriate fee amount must be submitted with the application.

The State of Kansas may require a licensee to post a bond when the licensee has failed to file timely reports, when tax has not been remitted or when an audit indicates a problem. The bond amount must be equal to four (4) quarters tax liability or a \$1,000.00 whichever is greater.

Not furnishing the Federal Identification Number (FEIN) or Social Security Number will delay processing this application and any future refunds.

You can obtain a FEIN immediately by calling the Business & Specialty Tax Line at **(800) 829-4933**. The hours of operation are 7:00 a.m. - 10:00 p.m., Monday through Friday. An assistor takes the information, assigns the EIN, and provides the number to an authorized individual over the telephone.

No Active USDOT number for a Motor Carrier will delay the processing of this Application.

*** Motor Carrier USDOT # is mandatory***

(Companies that operate commercial vehicles transporting passengers or hauling cargo in interstate commerce must be registered with the FMCSA and must have a USDOT Number. Also, commercial intrastate hazardous materials carriers who haul quantities requiring a safety permit must register for a USDOT Number. The USDOT Number serves as a unique identifier when collecting and monitoring a company's safety information acquired during audits, compliance reviews, crash investigations, and inspections.)

Registrants Only Motor Carriers # will be assigned by the Kansas Department of Revenue.

"Registrant "means a person in whose name a Properly Registered Vehicle is registered. (Registrant Motor Carriers are not required to have USDOT #.)

Completing this application requires filing quarterly IFTA tax returns regardless of out of state travel during the quarter being filed. Failure to file a return will result in penalty and interest and jeopardy of loss of your license.

This application must be signed by the owner, partner or corporate officer listed on question 8. Persons who are not listed on question 8 but are signing the application must attach a completed Power of Attorney. (POA must include the agent (s) name.)

IFTA Agreement to maintain records (AUD-29) must be completed and accompany the IFTA application (MF-39)

Go to: www.truckingks.org and download a copy of the TRUCKIN' THROUGH KANSAS Handbook for all your Trucking Information in Kansas. You will also find on-line filing for additional IFTA Decals, IFTA Renewal and IFTA Quarterly Return filing.

Inquiries concerning this application should be directed to:

Kansas Department of Revenue
Motor Fuel Tax
915 SW Harrison St.
Topeka, Kansas 66612-1588
Phone Number: (785) 368-8222

KCC-Kansas Corporation Commission
1500 SW Arrowhead
Topeka, KS 66604
785-271-3145

IRP-International Registration Plan
915 SW Harrison RM 150
Topeka, KS 66612
785-296-6541

USDOT-Federal Motor Carrier Safety Administration
1303 SW 1st American Place Suite 200
Topeka, Kansas 66604
(800) 832-5660
www.fmcsa.dot.gov

Oversize Permits-Kansas Dept of Transportation
915 SW Harrison RM 150
Topeka, KS 66612
785-368-6501

Go to www.iftach.org for exemptions, contact information, etc. on other jurisdictions.